



Terms of Reference – Parking and Transport Strategy
Task and Finish Group

What is the purpose of the review – what would it achieve?

- To establish local ambitions, issues, imperatives, desirables and priorities relevant to Parking and Transport for each of the 5 towns and the rural areas of East Herts.
- To major on those areas which East Herts can action and influence.

In order to develop policy proposals for Council to consider which offer the best possible 'access to services' for all our residents, shoppers, visitors, commuters and business community – on the understanding

- there will have to be a balance of the often conflicting needs of stakeholders
- we have to work within national legislation and guidance and under the local LTP3/UTP framework whilst reflecting the unique character of East Herts
- we have to be mindful and realistic of the current economic climate

How would you judge if it were successful?

- Production of a practical / pragmatic document that will facilitate consistent decision making
- Improved 'access to services' for stakeholders
- Engagement of and agreement from the town councils and civic/business federations
- Positive feedback from residents in Residents' Survey
- Press response (inc letters in paper)

What would be the distinct stages and timing of the review?

- Summer/Autumn 2011 and Spring 2012 – Task and Finish Group
- 15 November 2011 – Interim report to Environment Scrutiny Committee
- 13 March 2012 - Final report to Environment Scrutiny Committee
- 22 May 2012 – Report to Executive

- 4 July 2012 – Report to Council

How could our residents (and partners) be involved? (Location of meetings?)

- Responses to resident survey published in LINK magazine
- Meeting in each of the 5 towns with representation from key stakeholders relevant to each location + Rural meeting
 - 8 Sept (5.30?)
 - 15 Sept – Rural Parish Conference
 - 22 Sept (5.30?)
 - 29 Sept (5.30?)
 - 5 Oct (5.30?)
 - 20 Oct (5.30?)

Essential Reference Paper C

<p>Documents/evidence/research</p> <ul style="list-style-type: none"> • Hertfordshire County Council Local Transport Plan (LTP3) • Hertford and Ware Urban Transport Plan • Bishops Stortford and Sawbridgeworth Urban Transport Plan (under development) • Other, current UTPs • Steer Davies Gleave report on transport in Bishop's Stortford (2006) • Communities and Local Government – Planning Policy Guidance PPG13 (Transport) • East Herts Council Sustainable Community Strategy • East Herts Council Local Development Framework • Results of East Herts Council "Link" survey (2010) • Results of East Herts Council Community Voice and Town Council meetings (2010) • East Herts Council policies in related areas (e.g. charging policies, enforcement policies) • DfT Community Transport: Guidance for Local Authorities 	<p>Questions to be asked</p> <p>Performance Indicators covering this topic.</p> <p>Other metrics:</p> <ul style="list-style-type: none"> • Place Survey, • Residents' Survey • complaints, compliments & comments <p>External sources of data</p> <ul style="list-style-type: none"> • from partners • from LSP <p>etc....</p>
<p>Site visits</p> <p>Meet in each of the 5 main towns</p>	<p>Questions to be asked</p> <p>T/B/A</p>
<p>Support required from officers</p>	<p>Questions to be asked</p> <p>T/B/A</p>

Essential Reference Paper C

<p>Witnesses</p> <ul style="list-style-type: none">• Exec Member: Cllr Mike Carver• Invitees at each of the 5 town meetings and parish council reps at the Rural Parish Conference	<p>Questions to be asked</p> <p>T/B/A</p>
<p>On going monitoring of action plan, outcomes and impact</p> <p>Who?</p> <p>How/when?</p>	<p>Questions to be asked</p> <p>T/B/A</p>